

HCE PTA - General Membership Meeting

9/10/08

6:30 p.m. - 7:00 p.m.

- I. Welcome Gretchen Biedrzycki
- II. Principal's Report Dr. Nivens
- III. Report of Officers
 - Treasurer's Report Holly Sims
 - Approval of 2008-2009 PTA Budget
 - Fundraising Report Denise Lynch
- IV. Committee Reports
 - Membership Vicki Taylor
- V. New Business
 - Walk to School Day Dick Winters
 - Board Vacancies Angela Rigsbee
- VI. Announcements Angela Rigsbee
 - 9/17 Head Room Parent Meetings (9:30 a.m. & 7 p.m.)
 - 9/26 - 10/3 Fall Book Fair
 - 9/29 Family Night at Book Fair (5:30 p.m. - 8 p.m.)
 - 10/13 Golf Tournament
 - 10/14 Chick-fil-A Night (K-2)
 - 11/15 Autumnfest
- VII. Adjourn

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VII. Adjourn

HCE PTA Discretionary Funds

2008 - 2009

APPROVED:

\$2,500 Family Events (Family Spirit Night)
\$200 5th Grade Graduation/Gift
\$8,400 School Supplies
\$307 Merchandise Sales (Umbrellas)
\$2,788 Literacy Materials (Used Book Sale)
\$4,000 HCE Discretionary (Smart Boards or similar product)
\$150 Microsoft Publisher (Other)
\$780 Exterior Beautification (due to drought/restrictions)
\$30 Field Day
\$500 Teacher Allowance (plaques/die cut items)

\$19,655

NEED APPROVAL:

\$3,000 HCE Discretionary
\$1,000 Spirit Store Items (replenish)
\$2,000 Media Center

\$ 6,000

\$25,655

HIGHLAND CREEK ELEMENTARY PTA

FINANCIAL SUMMARY 2008 - 09

	Budget				Actual			Variance
	Budgeted Income	Budgeted Expense	Net	Total Net	Actual Income	Actual Expense	Net	Net
Fundraising/Self-Funded Programs								
Book Fair				\$ 4,250			\$ -	
Fall	\$ 17,000	\$ 12,750	\$ 4,250				\$ -	\$ (4,250)
Spring	\$ 14,000	\$ 14,000	\$ -				\$ -	\$ -
Family Events				\$ 1,600			\$ -	
Autumnfest	\$ 6,500	\$ 6,400	\$ 100				\$ -	\$ (100)
Book Fair Family Nights	\$ 3,500	\$ 2,800	\$ 700				\$ -	\$ (700)
Family Fun Nights	\$ 500	\$ -	\$ 500				\$ -	\$ (500)
Family Spirit Night	\$ 2,500	\$ 2,500	\$ -				\$ -	\$ -
Father/Daughter Activity	\$ 7,000	\$ 6,900	\$ 100				\$ -	\$ (100)
International Night	\$ 1,000	\$ 900	\$ 100				\$ -	\$ (100)
Mother/Son Activity	\$ 4,500	\$ 4,400	\$ 100				\$ -	\$ (100)
Fundraising				\$ 19,600			\$ 575	
Golf Tournament - Fees	\$ -	\$ 5,400	\$ (5,400)				\$ -	\$ 5,400
Golf Tournament - Other	\$ 9,500	\$ 6,000	\$ 3,500				\$ -	\$ (3,500)
Tournament Sponsors - Corporate	\$ 10,000	\$ -	\$ 10,000				\$ -	\$ (10,000)
Tournament Sponsors - Family	\$ 11,500	\$ -	\$ 11,500		\$ 575		\$ 575	\$ (10,925)
Grants/Donations				\$ 300			\$ 100	
Corporate	\$ 300	\$ -	\$ 300		\$ 100		\$ 100	\$ (200)
Individual	\$ -	\$ -	\$ -				\$ -	\$ -
Membership				\$ 650			\$ 1,110	
Directory	\$ -	\$ 900	\$ (900)				\$ -	\$ 900
Dues (2008-09)	\$ 4,000	\$ 2,200	\$ 1,800		\$ 1,110		\$ 1,110	\$ (690)
Incentives	\$ -	\$ 250	\$ (250)				\$ -	\$ 250
Retail Incentives				\$ 6,500			\$ 1,181	
Collectibles	\$ 2,500	\$ -	\$ 2,500		\$ 61		\$ 61	\$ (2,439)
Loyalty Programs	\$ 4,000	\$ -	\$ 4,000		\$ 1,119		\$ 1,119	\$ (2,881)
Sales and Use Tax	\$ 2,800	\$ -	\$ 2,800	\$ 2,800	\$ 2,002		\$ 2,002	\$ (798)
School Supplies	\$ 8,000	\$ 7,600	\$ 400	\$ 400			\$ -	\$ (400)
Special Celebration Events				\$ (650)			\$ -	
5th Grade Graduation / Gift	\$ 600	\$ 1,500	\$ (900)				\$ -	\$ 900
Spring Jam	\$ 1,000	\$ 900	\$ 100				\$ -	\$ (100)
Fundraising - Misc	\$ 300	\$ 150	\$ 150				\$ -	\$ (150)
Spirit				\$ 1,875			\$ -	
Merchandise Sales	\$ 5,000	\$ 5,625	\$ (625)				\$ -	\$ 625
Spirit Store	\$ 2,500	\$ -	\$ 2,500		\$ 660		\$ 660	\$ (1,841)
Used Book Sale	\$ 3,000	\$ 2,900	\$ 100	\$ 100			\$ -	\$ (100)
Yearbook	\$ 8,000	\$ 7,760	\$ 240	\$ 240			\$ -	\$ (240)
Total	\$ 129,500	\$ 91,835	\$ 37,665	\$ 37,665	\$ 5,627	\$ -	\$ 5,627	\$ (32,038)

	Budget				Actual			Variance
	Budgeted Income	Budgeted Expense	Net	Total Net	Actual Income	Actual Expense	Net	Net
Expense Programs								
Accelerated Reader								
Incentives/Supplies		\$ 1,000	\$ (1,000)	\$ (1,000)			\$ -	\$ 1,000
Beautification				\$ (2,100)			\$ -	
Exterior		\$ 1,500	\$ (1,500)				\$ -	\$ 1,500
Interior		\$ 600	\$ (600)				\$ -	\$ 600
Classroom Teacher Allowance				\$ (7,000)			\$ -	
(53) Teachers (K-5)		\$ 5,300	\$ (5,300)				\$ -	\$ 5,300
(9) Specials		\$ 900	\$ (900)				\$ -	\$ 900
(8) Other		\$ 800	\$ (800)				\$ -	\$ 800
Field Day		\$ 700	\$ (700)	\$ (700)			\$ -	\$ 700
Health Room		\$ 100	\$ (100)	\$ (100)			\$ -	\$ 100
Hospitality				\$ (1,150)			\$ 184	
Birthday Cakes		\$ 500	\$ (500)				\$ -	\$ 500
Book Fair Teacher Receptions		\$ 200	\$ (200)				\$ -	\$ 200
PTA Meetings/Receptions		\$ 350	\$ (350)		\$ 184		\$ (184)	\$ 166
Sip and Sob		\$ 100	\$ (100)				\$ -	\$ 100
Literacy Materials				\$ (4,500)			\$ -	
Literacy Department		\$ 1,500	\$ (1,500)				\$ -	\$ 1,500
Media Center		\$ 3,000	\$ (3,000)				\$ -	\$ 3,000
PTA Expenses				\$ (38,095)			\$ 1,274	
Bank Fees		\$ 100	\$ (100)				\$ -	\$ 100
Discretionary Funds		\$ 31,555	\$ (31,555)		\$ 456	\$ 710	\$ (254)	\$ 31,301
Insurance		\$ 275	\$ (275)			\$ 275	\$ (275)	\$ -
Leadership Development		\$ 1,500	\$ (1,500)				\$ -	\$ 1,500
Office Supplies		\$ 500	\$ (500)			\$ 77	\$ (77)	\$ 423
Other		\$ 800	\$ (800)			\$ 109	\$ (109)	\$ 691
Paper and Copying		\$ 2,000	\$ (2,000)			\$ 103	\$ (103)	\$ 1,897
Paper Products		\$ 250	\$ (250)				\$ -	\$ 250
Postage/Shipping		\$ 150	\$ (150)				\$ -	\$ 150
PTA Committee Assets		\$ 715	\$ (715)				\$ -	\$ 715
Tax Preparation		\$ 100	\$ (100)				\$ -	\$ 100
Treasurer Costs		\$ 150	\$ (150)				\$ -	\$ 150
Website - Domain Name		\$ -	\$ -				\$ -	\$ -
Reflections		\$ 175	\$ (175)	\$ (175)			\$ -	\$ 175
Scholarships		\$ 1,500	\$ (1,500)	\$ (1,500)			\$ -	\$ 1,500
Scrapbook		\$ 75	\$ (75)	\$ (75)			\$ -	\$ 75
Staff Appreciation				\$ (1,925)			\$ -	
Administrative Professionals Day		\$ 250	\$ (250)				\$ -	\$ 250
Back-to-School Lunch		\$ 100	\$ (100)				\$ -	\$ 100
Holiday Social		\$ 150	\$ (150)				\$ -	\$ 150
Staff Appreciation Week		\$ 1,200	\$ (1,200)				\$ -	\$ 1,200
PTA "Star of the Month"		\$ 225	\$ (225)				\$ -	\$ 225
Student Enrichment/Programs		\$ 4,000	\$ (4,000)	\$ (4,000)			\$ -	\$ 4,000
Summer Fund		\$ 1,000	\$ (1,000)	\$ (1,000)			\$ -	\$ 1,000
Total	\$ -	\$ 63,320	\$ (63,320)	\$ (63,320)	\$ 456	\$ 1,458	\$ (1,002)	\$ 62,318
TOTAL	\$ 129,500	\$ 155,155	\$ (25,655)		\$ 6,084	\$ 1,458	\$ 4,626	\$ 30,281
Bank Account Balances:	8/31/2008							
Account #1	\$31,948.85							
Account #2	\$100.00							
TOTAL	\$32,048.85							

Financial Summary

9/08